

## Meeting of the staff council

Date-4.6.2020

During the Corona Times, it became difficult for the college to organize meetings of the staff council, without which certain decisions could not be taken. It is for that reason that one meeting of the staff council was divided in four parts, so as to maintain the social distancing norms. The first of these four meetings was organized on 4<sup>th</sup> June 2020. The main agenda was to collect feedback and to review online teaching. The meeting was held in the IQAC Conference room with only ten teachers of commerce and Psychology departments.

The following persons were Present :

1. P. Shekhar – Principal (In the Chair)
2. Dr. Gopal Kumar Sandilya (HOD, Commerce)
3. Prof. Santosh Kumar (Commerce)
4. Prof. Sanjay Kumar Sinha (Commerce)
5. Prof. Daljeet Singh (Commerce)
6. Prof. Piyush Agarwal (Commerce)
7. Prof. Chiranjeet Adhikari (Commerce)
8. Prof. Snehal Goswami (Commerce)
9. Prof. Anuradha Kumari (HOD, Psychology)
10. Prof. Kiran Kumari Singh (Psychology)
11. Prof. Pratima Kumari (Psychology)

Proceedings:

1. The proceedings of the last meeting on 17-03-20 were read and confirmed.
2. The Principal talked in detail about the online mode of teaching, which had come to be the most important tool for disseminating knowledge. Even to the extent that since the online teaching was going to be the only effective method of imparting teaching and training during Corona times where students had to be kept at a distance. The guideline issued by the UGC was read out and emphatically said, that even post- corona, online teaching will continue to be a method of curriculum delivery.

All the teachers who had already started online classes spoke at length about various issues which they were confronted with. Some of the young teachers were quite good at the skill of online teaching but did not have adequate facilities at home, spoke about their problems.

The principal assured all of them that the facility of video conferencing, and virtual classroom could be made available to them by 15<sup>th</sup> of July 2020.

3. Both the HODs were instructed to create an email-id of their respective Departments, as also to prepare online time table Department wise. It was decided to upload the information on the college website.
4. The Principal categorically said that there should not be classes through whatsapp platform. He suggested that online classes should be held on webex or google classroom/googlemeet.

The teachers were requested to prepare e-content , which could be uploaded on the college website. In this regard everyone was requested to come up with audio-video lectures for being uploaded on the site.

5. In this meeting the Principal asked both the HODs to explain in brief on the progress of online teaching and dissemination of e-content to the students. Both the HODs and teachers of their Department had shown the progress report, using PPT Mode. The Principal expressed appreciation of the efforts made.

The meeting ended with a vote of thanks to the chair.